Appendix I: Form 6 - SITE-VISIT REPORT
(DUE PRIOR TO COURSE COMPLETION)

HTC Faculty Liaison: _____   High School: _____

HTC Program/Dept: _____   HS Teacher: _____

HTC Course #: *(e.g., CCIS 1100)*: _____   HS Course Title: _____

HTC Course Title: _____   HS Course Dates: _____

The **National Alliance of Concurrent Enrollment Partnerships (NACEP)** standards requires:

- Site Visits to observe course content and delivery, student discourse and report to ensure the course offered through the CE program are equivalent to the course offered on campus (**C3**)

During Site-Visit Chart: *use this template to keep notes/comments/insights learned while visit is ongoing*

DATE of VISIT:	FL Response *(Yes, No, Other)*	Comments
Where & how was the site visit conducted?		
Content presented during site visit aligns with the content of the on campus course (C3)		
Content delivered demonstrated rigor and depth equivalent to the on-campus course (C3)		
In-class shared assignment(s) and requirements meet college expectations (A1)		
In-class assessment(s) aligned with the rigor and depth of the on-campus course		
Students were actively engaged and/or demonstrated interest of the content during the class session		
Was the course equipment, technology and/or software consistent with on-campus and industry standards		

(continued on next page)

Post-Visit Reflection Questions

1. Briefly describe the content and/or curriculum presented during the site-visit.

2. Briefly describe what impressed you the most during the site-visit.

3. Did you received feedback from students in the class, if yes please provide a summary.

4. What were the overall impressions with the site-visit and content being delivered?

5. Do you have recommendations that will improve content/delivery of content presented at site-visit

6. What did you learn from observing the course and meeting with your high school instructor?

7. I am satisfied that HTC's curriculum is being delivered successfully in this class:
   YES _____   NO_____

   Give a brief rational for the answer above. Attach additional page if more comments are needed than space provided below:

_____   _____
                Signature of Faculty Liaison   *Date*

_____   _____
              Signature of High School Instructor   *Date*